

**GEORGIA BOARD OF FUNERAL SERVICE**  
**Board Meeting Minutes – July 10, 2018**  
Professional Licensing Boards Division of the Secretary of State  
237 Coliseum Drive, Macon, Georgia 31217

**Members Present:**

- Tom Lord, Chair
- W.T. Edmondson, Vice Chair
- Joe Westbury
- Nancy Kennedy
- William Bowen

**Members Absent:**

- Bryant Hightower

**Others Present:**

- Brad Coman, Executive Director
- La Trena Tyler-Jones, Deputy Division Director
- Laurie Elander, Licensing Supervisor
- Carla Murray, Licensing Analyst
- Melanie Foster, Board Support Specialist
- Reagan Dean, Assistant Attorney General

*Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.*

Tom Lord, Chair, noted that a quorum was present, called the meeting to order at 10:15 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

**OPEN SESSION**

**Agenda**

Joe Westbury moved, William Bowen seconded, and the Board voted to approve the July 10, 2018 agenda.

**Minutes**

Joe Westbury moved, Nancy Kennedy seconded, and the Board voted to approve the June 12, 2018 Open Meeting minutes and Executive Session minutes.

**Ratification List**

Licenses Issued 6-8-2018 through 7-8-2018 (Total – 21): Joe Westbury moved, W.T. Edmondson seconded, and the Board voted to ratify the licenses issued between meetings by application and reinstatement in accordance with Board Rules and Policies.

License #	Licensee	License #	Licensee
CREM000150	Cremation Society of the South-Alpharetta	FSA006323	Kamiya Arianna Woods
EMB005194	Everett James Huffman	FSA006324	Lane Anthony Gibson
EMB005195	Terry A Watson	FSA006325	Cindy Lizbeth Hernandez
EMB005196	Tyrelle DeCraig Broadwater	FSA006326	William Kenneth Garland
FD005595	Everett James Huffman	FSA006327	Spencer Brit Crowell
FD005596	Terry A Watson	FSA006329	James Michael Childers, Sr
FD005597	Tyrelle DeCraig Broadwater	FSA006330	Denton Leon Alford
FEST002005	F.L. Sims Funeral Home East Point	FSA006331	Eric Thomas Smith
FSA006321	Nikima Nachea Jolly	FSA006332	Kenneth Matthew Thompson
FSA006322	Chadwick Wray Hall	FSA006333	Anthony Dwayne True
		FSA006334	Carly Blake Craun

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**EXECUTIVE SESSION**

W.T. Edmondson moved, Joe Westbury seconded, and the motion carried to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-19(h) and 43-18, on Tuesday, July 10, 2018 at 10:22 a.m. at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217, for the purpose of conducting applicant appointments, discussing and reviewing applications and complaints and to hear the Attorney General's report.

The Executive Session of the Georgia State Board of Funeral Service was closed at 1:38 p.m. by Tom Lord, Chair, who then declared the meeting back in open session. No votes were taken in Executive session.

**OPEN SESSION**

Nancy Kennedy moved, W.T. Edmondson seconded, and the motion was carried by the Board to ratify the following recommendations made during Executive Session:

**Appointments**

Appearance # 2738010 – S.F.H. – tabled – facility changed applicants for FDFCC – rescheduled.

Appearance # 2743045 – Lakeside Funeral Home – change of FDFCC to Scott Huskins – approved.

Appearance # 2742346 / 2742350 – Hutcheson's Memorial Chapel and Crematory – change of FDFCC to Kathryn Hutcheson Croft – approved.

Appearance # 2744993 – Southern Cremations and Funerals at Cheatham Hill – change of FDFCC to Betsey Christine Cooley Michalak – approved.

Appearance # 2745907 – Sherrell-Westbury Funeral Home – change of FDFCC to Phillip Breedlove – approved.

Appearance # 2747105 – A.F.H.C. - tabled - FDFCC unable to make the appointment – rescheduled.

Appearance # 2744123 – Willis Funeral Home – applicant requested appearance regarding application.

FUN190013 – unscheduled cognizant interview with W.T. Edmondson, Reagan Dean and respondent.

**Applications**

Application # 2735079 / 2735082 – Daniel Eden Buchanan – reinstatement of Funeral Director/Embalmer licenses - approved pending passing of Laws and Rules exam.

Application # 2741940 / 2741942 – Dennis Alphonzo Thomas – reinstatement of Funeral Director/Embalmer licenses – approved.

Application # 2739844 – Wimberly Funeral Home, Inc.– change of name - approved.

Application # 2738424 – J.W.G. – reinstatement of Funeral Director/Embalmer licenses – denied at Board's discretion.

Application # 2745159 – Tom M. Wages Funeral Service - Snellville – change of name and ownership – approved.

Application # 2745165 – Tom M. Wages Funeral Service, Lawrenceville – change of name and ownership – approved.

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Application # 2745176 – Peachtree Cremation – change of ownership – approved.

Application # 2745179 - Starling-Evans Funeral Home – change of ownership – approved.

Application # 2745561 – Carl J. Mowell and Son Funeral Home – change of FDFCC to David John Mowell – approved.

Application # 2745168 – Wheeler Funeral Home and Crematory – change of ownership – approved.

Application # 2745182 – Peachtree Cremation Society – change of ownership – approved.

Application # 2745565 – Carl J. Mowell and Son Funeral Home – change of FDFCC to David John Mowell – approved.

Application # 2746083 / 2746090 – Danielle Mauzy – application by reciprocity– approved.

Application # 2742889 – H.M.F.H.C. – new establishment – table – pending owner and applicant appearance at August meeting.

Applicant J.W.L. – renewal of Funeral Director/Embalmer licenses – tabled - pending Office of Attorney General review.

Application # 2744123 – Willis Funeral Home – reinstatement of establishment license – approved pending payment of \$500 fine, two years probation and public consent order for establishment and payment of \$500 fine, two years probation and public consent order for FDFCC.

Application # 2747836 – Higgins Funeral Home – change of FDFCC to Jeffrey Higgins – approved pending resignation letter from former FDFCC.

**Complaints**

FUN180092 – Close – no violation found.

FUN180117 – Close – no jurisdiction.

FUN180119 – Tabled – refer to Inspections for statement from FDFCC.

FUN180113 – Close – complainant can obtain information from county coroner.

FUN180121 – Tabled – refer to Inspections for contracts and worksheets.

FUN180103 – Close – no jurisdiction.

FUN170147 – Tabled – pending receipt of front and back of check.

FUN180122 – Tabled – refer to Investigations to obtain investigative files.

**Attorney General's Report**

FUN180094 – Tabled – pending further AG review.

FUN180084 – Closed – no violation found.

The Board reviewed and accepted the Attorney General's recommendations.

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**OTHER BUSINESS**

**Continuing Education**-William Bowen moved, W.T. Edmondson seconded, and the motion carried by the Board to accept the Continuing Education Committee's recommendations to approve the following continuing education course as presented:

Provider	Course	Points
NFDA	The Relevance of Restorative Art	1.5

**Docketed Orders** – Joe Westbury moved, William Bowen seconded, and the Board voted to accept the docketed orders as presented:

Type	Licensee	License #	Docket #	City
OAFM	Community Funeral Home	FEST000671	2018-0940	Shellman
OAFM	Luke Strong & Son Mortuary	FEST001435	2018-0963	Moultrie
OAFM	Collins Family Mortuary	FEST001923	2018-0962	Bainbridge
Reinstatement	Acree Mortuary and Funeral Service	FEST001892	2018-0919	Fitzgerald
Public Consent Order	Eric V. Glover	FD004240	2018-0917	Kathleen

**90 day Grace Period Requests** – Joe Westbury moved, W.T. Edmondson seconded, and the Board voted to approve the following 1st 90-day grace period request:

Name	License #	City	Expiration
Advantage Funeral Home	FEST001819	Lilburn	09/12/2018

**Rule Waiver Requests**

D.E.B. – Denied.

J.W.G. – Denied.

**Request for Clarification**

The Board provided clarification regarding if body tags are required to be on hand at a facility. Per O.C.G.A. § 43-18-8, remains must be tagged.


**Crematory Training Request**

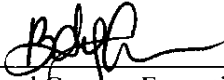
Crematory training for Inspectors will be set for a date during the week of September 10th or September 17th.

The next meeting of the Georgia Board of Funeral Service will be held Tuesday, August 7, 2018, at 10:00 a.m. at 237 Coliseum Drive, Macon, Georgia.

There being no further business, the Chair declared the meeting adjourned at 2:34 p.m.

Minutes recorded by: Melanie Foster, Board Support Specialist  
Minutes reviewed and edited by: Brad Coman, Executive Director  
Minutes approved on August 14, 2018

  
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Tom Lord, Chair

  
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Brad Coman, Executive Director

STATE OF GEORGIA

COUNTY OF BIBB

AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specified exemptions relied upon. O.C.G. A. 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meetings in question.

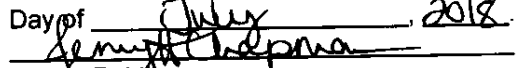
Comes Tom Lord, the Chairman identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia State Board of Funeral Service
2. I am over the age of 18 and in other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and subject to penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On July 10, 2018 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of members present voted to close the meeting or a portion hereof of the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for closure of this meeting was: O.C.G.A. 43-1-2(k).
5. The subjects discussed and the underlying facts supporting the closing of this meeting are as follows:

Applications and other personal information submitted by the applicants; information, Favorable or unfavorable, submitted by a reference source concerning an applicant; and Deliberations of the Board with respect to an application, an examination, a complaint, an Investigation, or a disciplinary proceeding.

FURTHER THE AFFIANT SAYETH NOT.

  
PRESIDING OFFICER

Sworn to and subscribed before me this 10<sup>th</sup>  
Day of July, 2018.  
  
Notary Public  
My Commission Expires: 11/5/21

